



**Waukesha County Criminal Justice Collaborating Council  
Victims' Rights Committee Minutes  
Monday, April 29, 2019**

**Team Members Present:**

Hon. Michael Aprahamian  
Jen Dunn

Eryn Menden

Monica Paz

**Team Members Absent:**

Chrissy Preston

Marla Bell

**Also Present:**

Rebecca Luczaj

Janelle McClain

Dunn called the meeting to order at 12:08 p.m.

**Approve Minutes from February 25, 2019 Meeting**

Motion: Aprahamian moved, second by Paz, to approve the minutes from February 25, 2019. Motion carried unanimously.

**Discuss and Consider Workgroup Membership Changes**

Motion: Paz moved, second by Aprahamian, to replace Giana Amelunk with Kendall Schultz, Restitution Specialist, on the CJCC Victims' Rights Committee. Motion carried unanimously.

**Update on Proposed State Victim Legislation**

Dunn reported that there have been no updates since the last meeting, as a hearing has not yet been scheduled.

**Update on 3/12 Judges' Meeting to Approve Local Rules Change Regarding Use of Restitution Affidavit**

Aprahamian stated that the local rule was approved unanimously at the March 12, 2019 meeting. Paz added that the local rule has now been published.

Aprahamian stated that affidavits must be prepared in advance with the documentation attached when submitted. In most cases, a victim can have the affidavit notarized and not attend the restitution hearing, or choose not to have the affidavit notarized and attend the restitution hearing. In the event that the affidavit is not notarized, it can be sworn in at the hearing.

**Review Work Plan to Identify New Committee Projects**

Dunn distributed a document titled "Waukesha County CJCC Victim Rights Committee; Work Plan to Achieve Harm Reduction Goals."

The committee made the following changes to the Work Plan upon review:

- Outcome 1:
  - Activity 2: Completed
  - Activity 3: Ongoing
- Outcome 2:
  - Activity 2: Completed

- Outcome 3:
  - Activity 1: Completed
  - Activity 2: Ongoing
  - Activity 3: Ongoing
- Outcome 4:
  - All complete for this purpose, but the process is always ongoing
- Outcome 5:
  - Activity 1: Ongoing
  - Activity 2: Ongoing
  - Activity 3: Completed
- Outcome 6:
  - Activity 3: Completed
- Outcome 7:
  - Activity 1: Ongoing
  - Activity 2: Ongoing
- Outcome 8:
  - Activity 4: Ongoing
- Outcome 9:
  - Activity 1: Completed
  - Activity 2: Complete for this purpose, but the process is always ongoing
- Outcome 10:
  - Activity 1: Ongoing
  - Activity 2: Completed
  - Activity 4: Move to Outcome 11
- Outcome 11:
  - Activity 1: Ongoing

**Other Items for Discussion**

There were no other items for discussion.

**Discuss Agenda Items for Next Meeting**

- Explore strategies to increase victim privacy
- The May 27 meeting is cancelled due to the holiday

**Adjourn**

Motion: Arahamian moved, second by Paz, to adjourn the meeting at 1:10 p.m.